

**Sebring Airport Authority  
Board Meeting Agenda  
July 21, 2022**

**1:00 p.m.**

**Hendricks Field  
Sebring Airside Center**

**1. OPENING ITEMS**

- a) **Call to Order**
- b) **Pledge of Allegiance and Invocation**
- c) **Roll Call**
- d) **Announcements**

**Upcoming Meetings & Events**

<u>Date</u>	<u>Time</u>	<u>Meeting/Event</u>	<u>Location</u>
08/18/2022	1:00pm	SAA/CRA Board Meeting	Hendricks Field Center

**2. CONSENT AGENDA**

- a) Approve June 2022 Minutes
- b) Approve June 2022 Invoices

**3. MISCELLANEOUS**

**4. ACTION ITEMS**

- a) Resolution 22-05 – Application to Economic Development Administration
- b) Inventory/Asset Removal
- c) FLG Teardown, Inc. – 1<sup>st</sup> Lease Amendment
- d) ITB #22-06 Taxiway A4 Realignment – Award
- e) Resolution 22-06 Approving Budget Amendment S22-04

**CONTINGENT ACTION ITEMS**

**5. BOARD OF DIRECTORS' BUSINESS**

**6. CONCERNS OF THE PUBLIC**

**7. ADJOURNMENT**

If a person decides to appeal any decision made by the Board at any meeting or hearing, he will need a verbatim record of the proceedings. The record must include the testimony and evidence upon which the appeal is to be based. Sebring Airport Authority also gives notice that the Chairman is authorized to cancel or postpone any scheduled meeting or hearing by directing the Executive Director to so inform all Board members and any other interested parties and the press. Sebring Airport Authority does not discriminate upon the basis of any

individual's disability status. This non-discriminatory policy involves every aspect of the Board's functions, including one's access to, participation in, employment of, or treatment in its programs or activities. Anyone requiring reasonable accommodations as provided for in the Americans with Disabilities Act should contact Beverly K. Glarner, Sebring Airport Authority at 863-314-1301.

**Note:** Additional staff items may be interested if they come in after the agenda deadline.

**SEBRING AIRPORT AUTHORITY  
BOARD MEETING  
June 16, 2022**

The Sebring Airport Authority Board of Directors held a scheduled Board Meeting on June 16, 2022 at 1:00 p.m. in person and by telephone-technology conference call. A quorum was met with the following in attendance:

Carl Cool	-	Chairman
Mark Andrews	-	Vice Chairman
Sidney Valentine	-	Secretary
Stanley Wells	-	Asst. Secretary
Terrill Morris	-	Board Member
Pete McDevitt	-	Board Member

Also

Mike Willingham	-	Executive Director
Beverly Glarner	-	Executive Assistant
Colleen Plonsky	-	Director of Finance
Jason Ali	-	FBO Manager
Bob Swaine	-	Swaine and Harris
Leonard Carlisle	-	City of Sebring Liaison
Craig Sucich	-	Avcon
Kevin McCauley	-	Atkins
Berk Edwards	-	Edwards Médiation
Dianna Feo	-	CareerSource

**1. OPENING ITEMS**

- A.** Meeting was called to order at 1:00 p.m.
- B.** The Invocation and Pledge were led by Leonard Carlisle.
- C. Roll Call**  
Pete McDevitt, Carl Cool, Terrill Morris, Mark Andrews, Sid Valentine and Stanley Wells were present for the meeting. Craig Johnson absent.
- D. Announcements**  
Interested person may attend SAA/CRA Board Meeting by calling 754-837-9893 and entering conference code 148-135-115#.

**2. MISCELLANEOUS**

**3. CONSENT AGENDA**

**Approve the Consent Agenda:**

There was a motion by Pete McDevitt to approve the Minutes with a second by Sid Valentine. The motion was passed with aye votes by Cool, Morris, McDevitt, Wells, Valentine and Andrews. There was a motion by Pete McDevitt to approve the Invoices with a second by Stanley Wells. The motion was passed with aye votes by Cool, Morris, McDevitt, Wells, Valentine and Andrews.

**4. ACTION ITEMS**

**A. Interlocal Agreement – Highlands County Schools**

This item was presented by Mike Willingham. There was a motion by Mark Andrews to approve the item with a second by Pete McDevitt. The motion was passed with aye votes by Cool, Morris, Wells, McDevitt, Valentine, and Andrews.

**B. Resolution 22-04 Approving Budget Amendment S22-03**

This item was presented by Colleen Plonsky. There was a motion by Pete McDevitt to approve the item with a second by Stanley Wells. The motion was passed with aye votes by Cool, Morris, Wells, McDevitt, Valentine and Andrews.

**5. DIRECTOR REPORT**

Executive Director Mike Willingham gave his report. Jason Ali gave his report on fuel sales and activities at the Range.

**6. BOARD OF DIRECTOR'S BUSINESS**

**7. CONCERNS OF THE PUBLIC**

**8. ADJOURNMENT**

Chairman adjourned meeting at 1:11pm.

  
\_\_\_\_\_  
Mike Willingham, Executive Director

7-20-22  
\_\_\_\_\_  
Approved by Board

## Invoices Paid In June 2022 Presented In July 2022 Board Meeting

DATE	SAA/FBO - PAID INVOICES	AMOUNT	DESCRIPTION
06/07/22	A1 Extreme Cleaning LLC.	\$1,250.00	SAA/FBO: June 2022 Cleaning in Terminal Building
06/07/22	Avon Park Chamber of Commerce	\$175.00	SAA: Annual Membership Dues 2022
06/07/22	Box N Out, Inc.	\$200.00	SAA/FBO: Monthly Recycling Service June 2022
06/07/22	Bugs Bee-Ware Exterminating, Inc.	\$385.00	SAA: Annual Palm Tree Injections
06/07/22	Cintas	\$326.11	SAA/FBO: Weekly Service, Mats, Air Freshener; FBO Red Mats; FBO Uniforms for Employees
06/07/22	Paul C. Valladares Jr. dba Paul's Landscapes	\$270.00	SAA/FBO: June 2022 Plant Service
06/07/22	Rapid Systems	\$495.00	SAA/FBO: Monthly Internet Service
06/07/22	Rapid Systems	\$228.94	SAA: May 2022 Internet Services; Executive Assistant Home Office and Tower at Airport
06/07/22	Stanley Access Technologies	\$670.00	SAA: Yearly Warranty on Automatic Door in Terminal Building
06/07/22	Taylor Rental	\$500.66	SAA: Skid Steer Rental (Repairing Potholes and Raising Ground Around Runway Lights), Delivery, and Fuel for Upcoming FDOT Airfield Inspection
06/07/22	TechHouse: Intergrated	\$200.00	SAA: General IT Support; Bring Old Server Online, Install Remote Software to Access as Needed
06/14/22	Bugs Bee-Ware Exterminating, Inc.	\$920.00	SAA: Bi-Monthly Lawn Care 06.09.22
06/14/22	Bugs Bee-Ware Exterminating, Inc.	\$340.00	SAA: Quarterly Exterminating Service 06.13.22
06/14/22	Bugs Bee-Ware Exterminating, Inc.	\$275.00	SAA: Plant and Shrub Care
06/14/22	Cintas	\$831.19	SAA/FBO: Bi-Weekly Service, Mats, Air Freshener; FBO Red Mats; FBO Uniforms for Employees
06/21/22	Cintas	\$404.59	SAA/FBO: Weekly Service, Mats, Air Freshener; FBO Red Mats; FBO Uniforms for Employees
06/21/22	Leedy Electric West	\$1,517.00	SAA: Repair & Minor Preventative Maintenance on 250kW Generac Generator
06/28/22	Aaron's Carts Plus, INC.	\$116.95	SAA/FBO: Repair Golf Cart
06/28/22	Aaron's Carts Plus, INC.	\$9,004.00	SAA/FBO: Purchase of Refurbished 4 Passenger 2015 Club Car Golf Cart
06/28/22	All About Lawns, Inc.	\$400.00	SAA: Repairs to the Irrigation System at the Terminal Building
06/28/22	Aroma	\$142.95	SAA/FBO: Coffee Station Replenishment
06/28/22	Big Messages LLC	\$159.60	SAA: After Hours Telephone Answering Service
06/28/22	Bio-tech Consulting, INC.	\$3,250.00	SAA: Bi-Monthly Waterway Weed Control
06/28/22	Federal Express Corporation	\$23.55	SAA: Express Shipping
06/28/22	Leaf Capital Funding, LLC.	\$489.67	SAA/FBO: Lease of Copy Machines
06/28/22	Strategic Value Media	\$350.00	SAA: Advertising in 2022 Port Miami Directory
06/28/22	TechHouse: Intergrated	\$106.00	SAA: May & July 2022 Recurring Monthly Software
06/28/22	TechHouse: Intergrated	\$290.00	SAA: General IT Support; Authentication Problems , Monitors Not Responding, Camera System

**TOTAL PAID INVOICES:   \$23,321.21**

## June 2022 P-Cards

Purchase Date	Vendor Name	Amount	Description
6/2/2022	APEX OFFICE PRODUCTS INC	\$223.92	FBO: File Folders
6/3/2022	NIC FDEP PAYMENT SYS	\$125.00	FBO: Storage Tank Placards for KSEF and APBR Fuel Tanks
6/3/2022	CIRCLE K 07515	\$106.50	SAA: Fuel for Maintenance Truck
6/7/2022	DISH NETWORK-ONE TIME	\$126.91	FBO: Monthly Satellite Service for Pilot's Lounge - June 2022
6/7/2022	AMZN Mktp US MZ6DK8OE3	\$265.14	FBO/SAA: Replacement Battery Charger to Replace Tenants Damage
6/7/2022	WCI SEBRING HAULING	\$484.10	SAA/FBO: Monthly Waste Collection - June 2022
6/7/2022	AMZN MKTP US FM5NU3UH3 AM	\$72.00	SAA: Photo Cells for Commercial and T Hangars
6/7/2022	IN EBRIDGE, INC	\$175.00	SAA: Monthly Fee for Record Retention
6/8/2022	CIRCLE K 07515	\$69.00	FBO: Fuel for Courtesy Chevy Tahoe
6/8/2022	WAL-MART #0666	\$12.64	FBO: Lemonade Powder Mix and Tea Mix for FBO Clients
6/8/2022	THE HOME DEPOT #6340	\$21.30	FBO: Adhesive Remover for Placard Replacement; Screw Nut Pack
6/8/2022	SUNPASS ACC101918194	\$7.20	SAA: Out of Town Toll Charges Executive Director
6/8/2022	W & W LMB LAKE PLACID	\$67.96	SAA: Spray Foam Insulation and Combination Locks for Gates
6/8/2022	APEX OFFICE PRODUCTS INC	\$186.50	SAA/FBO: 4" and 3" Binders for Accounting; Tape Dispenser for FB
6/9/2022	RESIDENCE INN SEBRING	\$278.00	SAA: Hotel Room for the RPR (D. Felice) Bldg. 22 Reroof Project
6/9/2022	APEX OFFICE PRODUCTS INC	\$21.78	SAA: 3" Binder for Accounting
6/10/2022	JONES AND FRANK	\$289.79	FBO: Replacement Dust Covers for Single Point Jet-A Dispenser
6/10/2022	ADOBE ACROPRO SUBS	\$152.91	SAA: Monthly Subscriptions
6/13/2022	CIRCLE K 07515	\$114.00	SAA: Fuel for Maintenance Truck
6/13/2022	TRTAX&ACTGPROFESSIONAL	\$276.00	SAA: Monthly Subscription Fixed Asset Software
6/15/2022	TRIANGLE HARDWARE	\$19.98	FBO: Two Pressure Gauges for APBR Jet-A Fuel Truck
6/15/2022	AMZN Mktp US VR9551DN3	\$22.95	FBO: Pink Lemonade for FBO Customers
6/15/2022	COLE AUTO SUPPLY INC	\$38.52	SAA: Anti Freeze for Terminal Building Generator
6/17/2022	RESIDENCE INN SEBRING	\$387.00	SAA: Hotel Room for the RPR (D. Felice) Bldg. 22 Reroof Project
6/18/2022	RESIDENCE INN SEBRING	\$129.00	SAA: Hotel Room for the RPR (D. Felice) Bldg. 22 Reroof Project
6/20/2022	THE HOME DEPOT #6340	\$96.40	FBO: Office Supplies - Paper Towels, Scrub Pads
6/20/2022	CIRCLE K 07515	\$90.00	FBO: Fuel for Courtesy Chevy Tahoe
6/20/2022	WM SUPERCENTER #3887	\$73.36	SAA/FBO: Board Room Sodas/Pink Lemonade
6/20/2022	ALLEN ENTERPRISES INC	\$1,910.48	SAA: Runway Lights and Associated Material for Lightning Season
6/21/2022	IN ICL CALIBRATION LABOR	\$407.58	FBO: Replacement AvGas 100LL Hydrometer
6/21/2022	CIRCLE K 07515	\$114.00	SAA: Fuel for Maintenance Truck
6/21/2022	VERIZONWRLSS RTCCR VB	\$1,447.05	SAA: Monthly Mobile Service May 2022

## June 2022 P-Cards

Purchase Date	Vendor Name	Amount	Description
6/21/2022	YARBROUGH TIRE & SERVICE	\$1,066.42	FBO/SAA: Oil Change and Tire Change for Courtesy Car Chevy Tahoe
6/21/2022	THE HOME DEPOT #6340	\$44.56	SAA: Bulbs for X Generators
6/21/2022	HRCI.ORG	\$825.35	SAA: Human Resource Recertification Classes Director of Finance
6/22/2022	EXPERIMENTAL AIRCRAFT ASS	\$48.00	SAA: Annual Membership Dues for Executive Director M. Willingham
6/22/2022	LOOPNET INC	\$118.50	SAA: Online SAA Realty Listing Company
6/23/2022	CFX VES WEBSITE	\$21.33	SAA: Out of Town Toll Charges Executive Director M. Willingham
6/24/2022	RESIDENCE INN SEBRING	\$387.00	SAA: Hotel Room for the RPR (D. Felice) Bldg. 22 Reroof Project
6/24/2022	AMZN Mktp US JO9TH3N33	\$100.33	SAA: Emergency Lights for Golf Carts; Roller Wheels for X Generators
6/25/2022	HARBOR FREIGHT TOOLS 538	\$112.49	FBO: Multi Task Ladder Purchased to Replace Broken AvGas Truck Ladder
6/27/2022	SUNPASS ACC692466	\$100.00	SAA: Replenish Executive Directors SunPass Account
6/28/2022	CENTRAL FLORIDA TIRE TERM	\$567.12	FBO: Tire Purchased for Lease Jet-A Truck at KSEF
6/28/2022	THE HOME DEPOT #6340	\$1,850.28	SAA: Refrigerator for Lunch Room
6/29/2022	CIRCLE K 07515	\$54.00	FBO: Fuel for Courtesy Chevy Tahoe
6/29/2022	COLE AUTO SUPPLY INC	\$29.97	FBO: 2 Cycle oil for leaf blower
6/29/2022	CIRCLE K 07515	\$123.18	SAA: Fuel for Maintenance Truck.
6/29/2022	BILL JARRETT FORD INC	\$41.86	SAA: Warranty Work and Oil Change for Ford Explorer
6/30/2022	SMARTSIGN	\$370.69	SAA: Aluminum Fixed Asset Labels
7/1/2022	RESIDENCE INN SEBRING	\$387.00	FBO: Hotel Room for the RPR (D.Felice) Bldg. 22 Reroof Project
7/1/2022	Amazon.com F28TR9NH3	\$47.96	SAA: Kick Plates for Bathroom Waste Cans
7/1/2022	SWK TECHNOLOGIES INC	\$326.48	SAA: Monthly Fee for Mas90 Online Services - June 2022

**Total: \$14,434.49**

**Accounts Payable Aged Invoice Report**  
**Open Invoices - Aged by Invoice Date - As of 7/13/2022**  
**Sebring Airport Authority (SAA)**

Invoice Number	Invoice Date	Due Date	Invoice Balance	Current	30 Days	60 Days	90 Days	120 Days	
ALLIED Universal Protection Service, LLC									
12956312 JUNE 2022	6/30/2022	7/30/2022	12,476.10	12,476.10	0.00	0.00	0.00	0.00	SAA: June 2022 Security Service
<b>Vendor ALLIED Totals:</b>			<u>12,476.10</u>	<u>12,476.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
AVCON Avcon, Inc.									
122681	6/30/2022	7/30/2022	2,777.50	2,777.50	0.00	0.00	0.00	0.00	SAA: June 2022 General On-Call Services
<b>Vendor AVCON Totals:</b>			<u>2,777.50</u>	<u>2,777.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
BECKER Becker & Poliakoff, P.A.									
4273558	6/30/2022	7/30/2022	4.00	4.00	0.00	0.00	0.00	0.00	SAA: June 2022 Construction Claims With Frasier Contracting
4273565	6/30/2022	7/30/2022	540.00	540.00	0.00	0.00	0.00	0.00	SAA: June 2022 General Construction Issues
<b>Vendor BECKER Totals:</b>			<u>544.00</u>	<u>544.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
CARRIER Carrier Corporation									
90203150	6/20/2022	7/20/2022	2,064.00	2,064.00	0.00	0.00	0.00	0.00	SAA: Service Call; Troubleshoot Fault Codes on Both Split Systems
<b>Vendor CARRIER Totals:</b>			<u>2,064.00</u>	<u>2,064.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
CENSEC Central Security & Elect., Inc									
1187450	7/1/2022	7/31/2022	210.00	210.00	0.00	0.00	0.00	0.00	SAA: Six Months Fire Alarm System Monitoring (07.01.22 - 12.31.22)
<b>Vendor CENSEC Totals:</b>			<u>210.00</u>	<u>210.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
CINTAS Cintas									
4123848918	6/29/2022	7/29/2022	1,050.16	1,050.16	0.00	0.00	0.00	0.00	SAA/FBO: Bi-Weekly Service; Logo Mats, Scraper Mats, Air
4124615319	7/7/2022	8/6/2022	406.85	406.85	0.00	0.00	0.00	0.00	SAA/FBO: Weekly Svc; Mats, Air Fresheners, Uniforms, and Red Mats
<b>Vendor CINTAS Totals:</b>			<u>1,457.01</u>	<u>1,457.01</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
CIVILSU CivilSurv Design Group, Inc.									
442-001001-08	6/30/2022	7/30/2022	9,972.43	9,972.43	0.00	0.00	0.00	0.00	CRA: Professional Services for Webster Turn Drive Reconstruction
<b>Vendor CIVILSU Totals:</b>			<u>9,972.43</u>	<u>9,972.43</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
CLIFTON CliftonLarsonAllen									
3324542	6/27/2022	7/27/2022	210.00	210.00	0.00	0.00	0.00	0.00	SAA: HR Consulting Services - June 2022
<b>Vendor CLIFTON Totals:</b>			<u>210.00</u>	<u>210.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
DIANARI Diana Ries Designs, Inc.									
13992	6/30/2022	7/30/2022	2,288.00	2,288.00	0.00	0.00	0.00	0.00	SAA/CRA: June 2022 Website Updates, Social Media Monitoring (re: Public Law Records), Compliance Updates - Websites, Purchase of



Accounts Payable Aged Invoice Report  
 Open Invoices - Aged by Invoice Date - As of 7/13/2022  
 Sebring Airport Authority (SAA)

Invoice Number	Invoice Date	Due Date	Invoice Balance	Current	30 Days	60 Days	90 Days	120 Days	
<b>Vendor DIANARI Totals:</b>			2,288.00	2,288.00	0.00	0.00	0.00	0.00	
EDWMED 534	Edwards Mediation & General Counsel Services, PLLC 6/30/2022	7/29/2022	315.00	315.00	0.00	0.00	0.00	0.00	CRA: June 2022 Legal Service for CRA
<b>Vendor EDWMED Totals</b>			315.00	315.00	0.00	0.00	0.00	0.00	
FEC 7-802-84815	Federal Express Corporation 6/28/2022	8/12/2022	12.62	12.62	0.00	0.00	0.00	0.00	SAA: Express Shipping
<b>Vendor FEC Totals:</b>			12.62	12.62	0.00	0.00	0.00	0.00	
INTRADY 6777	Intradyn 7/5/2022	8/4/2022	1,080.00	1,080.00	0.00	0.00	0.00	0.00	SAA: Social Media Archiving Bundle 3 - Year
<b>Vendor INTRADY Totals:</b>			1,080.00	1,080.00	0.00	0.00	0.00	0.00	
JACKS 1875	Jack's Lawn Service 6/30/2022	6/30/2022	450.00	450.00	0.00	0.00	0.00	0.00	SAA: Trimming Trees off Bldg 22
1876 JULY 2022		7/31/2022	8,325.00	8,325.00	0.00	0.00	0.00	0.00	SAA: July 2022 Lawn & Landscape Care
<b>Vendor JACKS Totals:</b>			8,775.00	8,775.00	0.00	0.00	0.00	0.00	
MIDST 359135	Mid-State Fire Equipment 7/6/2022	8/5/2022	309.00	309.00	0.00	0.00	0.00	0.00	SAA: Runway Cafe Fire System Maintenance
359178		8/5/2022	1,790.00	1,790.00	0.00	0.00	0.00	0.00	SAA/FBO: Annual Fire Extinguisher Maintenance
<b>Vendor MIDST Totals:</b>			2,099.00	2,099.00	0.00	0.00	0.00	0.00	
SWAINE 6679	Swaine, Harris & Wohl, P.A. 6/30/2022	7/30/2022	3,164.43	3,164.43	0.00	0.00	0.00	0.00	SAA: June 2022 Legal Svc - General On-Call Service
6680		7/30/2022	35.00	35.00	0.00	0.00	0.00	0.00	SAA: June 2022 Legal Svc - E - Stone
<b>Vendor SWAINE Totals:</b>			3,199.43	3,199.43	0.00	0.00	0.00	0.00	
<b>Report Totals:</b>			47,480.09	47,480.09	0.00	0.00	0.00	0.00	

**Accounts Payable Aged Invoice Report**  
**Open Invoices - Aged by Invoice Date - As of 7/13/2022**  
**Sebring Airport Authority (FBO)**

Invoice	Invoice	Due Date	Invoice	Current	30 Days	60	90	120	
ASCENT	Ascent Aviation Group								
851174	6/6/2022	7/21/2022	32513.51	0.00	32,513.51	0.00	0.00	0.00	FBO: Jet-A Fuel at APBR
857866	7/5/2022	7/25/2022	35982.67	35,982.67	0.00	0.00	0.00	0.00	FBO: Jet-A Fuel at Sebring
M275262	7/1/2022	7/21/2022	46.00	46.00	0.00	0.00	0.00	0.00	FBO: Monthly VX520 Comm Fee & Warranty Fee
S033181	7/1/2022	7/21/2022	297.50	297.50	0.00	0.00	0.00	0.00	FBO: Monthly TFBO Desktop Svc Fee for Software
<b>Vendor ASCENT Totals:</b>			<u>68,839.68</u>	<u>36,326.17</u>	<u>32,513.51</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
RELADYN	RelaDyne Florida LLC								
0027123-IN	6/28/2022	7/28/2022	881.82	881.82	0.00	0.00	0.00	0.00	FBO: Bulk Oil for Resale
<b>Vendor RELADYN Totals:</b>			<u>881.82</u>	<u>881.82</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>Report Totals:</b>			<u><u>69,721.50</u></u>	<u><u>37,207.99</u></u>	<u><u>32,513.51</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	

**RESOLUTION SAA 22-05**

**A RESOLUTION OF THE SEBRING AIRPORT AUTHORITY ESTABLISHING AN AUTHORIZED ORGANIZATIONAL REPRESENTATIVE AND DIRECTING THEM TO APPLY FOR FEDERAL GRANT FUNDING AND COMMITTING MATCHING FUNDS AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Sebring Airport Authority (“SAA”), a body politic created by Florida law, was established by the Florida Legislature and operates pursuant to Chapter 189, Florida Statutes and operates pursuant to the Laws of Florida, Chapter 2005-300; and

WHEREAS, the SAA owns and leases real property and operates an airport located at the Sebring Regional Airport and Industrial Park in Highlands County, Florida (herein referred to as the "Property"); and

WHEREAS, the SAA was established to acquire, lease as lessee or lessor, construct, reconstruct, improve, extend, enlarge, equip, repair, maintain, and operate the airport and other industrial facilities which are located on the Property; and

WHEREAS, pursuant to Laws of Florida, Chapter 2005-300, the SAA is authorized to enter into cooperative agreements or otherwise contract or participate with the Federal Government; and

WHEREAS, the SAA seeks to leverage EDA funding to further develop the Multimodal Logistics Center (MLC) located on the Property of the Sebring Regional Airport. The airport is a hub of entrepreneurship, small business development, and employment retention/growth, continuing the positive trend of providing opportunities for community-based and sustainable economic growth; and

WHEREAS, the *U.S. Economic Development Administration’s Public Works and Economic Adjustment Assistance Program* (CFDA 11.307) provides federal grant funding which can be used to assist in development of this project; and,

WHEREAS, the SAA has the financial capability to provide the required minimum non-federal match.

**NOW, THEREFORE, BE IT RESOLVED BY A MAJORITY OF THE MEMBERS OF THE SEBRING AIRPORT AUTHORITY AS FOLLOWS:**

**SECTION 1. Authorized Organizational Representative (AOR) Designation.**

The SAA hereby designates the SAA Executive Director as the Authorized Organizational Representative (AOR) to apply for grants administered by the Economic Development Administration (EDA), including the Economic Adjustment Assistance program.

As the AOR, the SAA Executive Director is approved to execute agreements and to obligate funds pursuant to section C(2) "Matching Share" as required by the Federal Funding Opportunity for Economic Adjustment Assistance Program.

**SECTION 2. Authorization to Apply.**

The SAA hereby authorizes the SAA Executive Director as the Authorized Organizational Representative (AOR), to apply for funding through the Economic Development Administration (EDA) Public Works and Economic Adjustment Assistance grant program.

**SECTION 3. Commitment of Matching Funds.**

The SAA approves that it has the financial capability and, if awarded the grant, commits to provide the necessary amount to satisfy the non-federal match requirements.

The SAA acknowledges that at the time of the award of the grant, non-federal contributions, 80% of the total project cost estimate of **\$2,287,759**, in the amount of **\$1,830,207** will: (i) be committed to the project for the period of performance, (ii) be available as needed, and (iii) not be conditioned or encumbered in any way that may preclude its use consistent with the requirements of EDA investment assistance.

**SECTION 4.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 21st day of July, 2022.

**SEBRING AIRPORT AUTHORITY**

By:   
Mike Willingham, Executive Director

**SEBRING AIRPORT AUTHORITY  
AGENDA ITEM SUMMARY**

**MEETING DATE:** July 21, 2022

**PRESENTER:** Mike Willingham

**AGENDA ITEM:** *Declare Unusable Items to be Remove from Assets/Inventory*

**BACKGROUND:** Building 103 has 2 mini split AC's in each of the first 4 hangars. They will be replaced with one single unit that will service all the hangars. Staff would like to sell the mini split's therefore removing them from our asset list.

Lincoln Town Car has seen better days and repairs to the vehicle are more costly than it's worth. Also, the AC unit in the Tower is un-repairable and had to be replaced as well as an irrigation pump. Staff would like to take Lincoln to the car auction for disposal and remove from the inventory list the Lincoln, Tower AC unit and Irrigation Pump.

**REQUESTED MOTION:** Move to approve as presented.

**BOARD ACTION:**

APPROVED  
 DENIED  
 DEFERRED  
 OTHER

**SEBRING AIRPORT AUTHORITY  
AGENDA ITEM SUMMARY**

**MEETING DATE:** July 21, 2022

**PRESENTER:** Mike Willingham

**AGENDA ITEM:** FLG Teardowns, Inc. Lease – Building 60 - 1<sup>st</sup> Amendment

**BACKGROUND:** FLG’s current lease has expired as of May 31, 2022, and tenant would like to exercise their first of their two options to renew the lease. Additionally, tenant has expressed an interest in increasing their footprint to include the ramp space on the north side of the building. Staff has conducted a rent study and find that no increase in rent is needed at this time.

**REQUESTED MOTION:** Move to approve as presented and authorize the Chairman or Vice Chairman and Secretary or Assistant Secretary to execute the same.

**Board Action:**

Approved \_\_\_\_\_  
Denied \_\_\_\_\_  
Tabled \_\_\_\_\_

**FIRST AMENDMENT TO  
SEBRING AIRPORT AUTHORITY  
COMMERCIAL LEASE  
FLG TEARDOWNS, INC.**

THIS AMENDMENT TO LEASE AGREEMENT is made and entered into this 28 day of JUN, 2022, by and between the SEBRING AIRPORT AUTHORITY, a body politic and corporate of the State of Florida (herein called "LANDLORD") and FLG TEARDOWNS, INC., a Florida corporation (herein called "TENANT").

**WITNESSETH:**

**WHEREAS**, the parties entered into a Commercial Lease on April 1, 2021 for Building No. 60 located at the Sebring Regional Airport and Industrial Park (herein called the "Lease"); and

**WHEREAS**, the parties wish to provide for improvements to the Premises and extend the term of the Lease,

**IT IS THEREFORE AGREED**, by and between the parties that the Lease is hereby amended as follows:

1. **TERM.** The term of this Lease Agreement shall be for one (1) year commencing on June 1, 2022, and ending on May 31, 2023, unless extended or sooner terminated as herein provided.
2. **ADDRESS.** Landlord wishes to correct physical address to 150 Beech Lane, Sebring, FL 33870
3. **PROPERTY IMPROVEMENTS.** TENANT shall dismantle and remove the large 727 aircraft currently located on the Premises, at TENANT's expense. TENANT shall also fence or screen the outside storage area to the North of Building 60 depicted on the sketch attached hereto with materials approved by LANDLORD, at TENANT's expense. LANDLORD will supply a suitable screening option to TENANT. TENANT shall complete the improvements within one hundred and twenty (120) days of full execution of this Lease Amendment. Should TENANT fail to complete the improvements within one hundred and twenty (120) days as required, LANDLORD may elect to terminate the Lease unilaterally.
4. **RIGHT OF ENTRY.** LANDLORD has the right of entry, with reasonable notice, to make repairs, replacements, and improvements that LANDLORD deems necessary for the safety, protection, or preservation of the Premises or when entry will facilitate the repairs, alterations, or improvements to the property or any of TENANT's premises.
5. **CONTINUATION.** All other provisions of the Lease shall remain unchanged and in full and effect.
6. **MULTIPLE ORIGINALS.** This Lease Amendment is executed in multiple copies, each copy of which shall be deemed an original.

[Signatures on the next page]



IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

WITNESSES:

Michael Elks  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

TENANT: FLG TEARDOWNS, INC., a  
Florida corporation

By: [Signature]  
Michael Elks, as its CEO  
(Corporate Seal)

LANDLORD: SEBRING AIRPORT  
AUTHORITY, a body politic and corporate of  
the State of Florida

[Signature]  
Printed Name: Beverly K. Glarner

[Signature]  
Printed Name: Jami Olive

By: [Signature]  
 Carl Cool, as its Chair or  
 Mark Andrews, as its Vice Chair

Attest: [Signature]  
 Sidney Valentine, as its Secretary or  
 Stanley H. Wells, as its Asst. Secretary

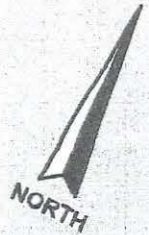
(Corporate Seal)



APRON WITHIN LEASE  
(FENCED AND  
SCREENED AREA)  
13,450 SF

HANGAR  
34,500 SF

APRON WITHIN LEASE  
51,000 SF



GRAPHIC SCALE (FT)

X:\2020\2020.152.01 - SEF ON-CALL\2020.152.01 - CADD - Building 60\EX-1\Bldg\_Layout.dwg 8/15/2022 12:41 PM



www.avconinc.com

**AVCON, INC.**  
**ENGINEERS & PLANNERS**

5555 E. MICHIGAN ST., SUITE 200  
ORLANDO, FL. 32822-2779  
OFFICE: (407) 599-1122  
FAX: (407) 599-1133

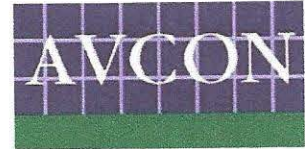
**BUILDING 60 FLOOR PLAN**  
**SEBRING REGIONAL AIRPORT**

**EX-1**

DRAWING NO.

DATE: APRIL 2021

CADD NO.: 2020.152.01



July 6, 2022

Mr. Aaron Nadaskay  
Vice President  
EO Koch Construction Co.

**Re: Notification of Intent to Award  
Sebring Regional Airport (SEF) Taxiway A4 Realignment  
FAA AIP No. 3-12-0072-029-2021**

Dear Aaron:

The contract award for the Taxiway A4 Realignment project at Sebring Regional Airport is contingent upon the following items:

- Receipt of FAA Grant Offer (at the required funding amount) – anticipated in August 2022
- Continued DBE “Good Faith” Efforts – a DBE commitment of at least 2% will be required (without adjustment of current bid amount) for contract award
- Approval by Sebring Airport Authority Board

Once SAA has received notification of FAA Grant Award and an updated DBE commitment from EO Koch, you will be asked to execute three (3) copies of the Contract and furnish the required Contractor’s Performance Bond, Payment Bond, evidence of all required insurance coverage, and authority to execute. The intent is to execute the contract and issue the Notice to Proceed in the August/September time frame.

It has been noted that EO Koch is not prequalified with the FDOT, and your experience with FAA funded projects is very limited. While your paving subcontractor (Ajax Paving) does have the necessary airfield paving qualifications and experience, your electrical subcontractor (Air & Electrical Services) does not meet the minimum airfield lighting experience requirements identified in SP-100. The Sebring Airport Authority is willing to waive these qualification and experience deficiencies, provided that EO Koch take full responsibility for the progress and performance of the project. **No additional time or costs will be approved due to EO Koch (or their subconsultant’s) unfamiliarity with FAA processes, procedures, and/or requirements related to the project.** Please review the FAA General Provisions, Special Provisions, and Technical Specifications in detail with your subcontractors. The airport may entertain a subcontractor substitution if you feel you need to seek the services of a more qualified airfield lighting subcontractor.

We would like to draw your attention to the FAA Construction Safety and Phasing plan and the requirements of the contractor’s Safety Plan Compliance Document. Work cannot start until the document is reviewed and approved by all parties, including the engineer, the Airport, and the FAA.

#### Invoicing procedures

- Monthly Pay Requests need to be made using AIA Document G702 (or similar format)
- Certified Payrolls are required with each Pay Request and must conform to Davis Bacon Wage Rate requirements
- An airport representative (RPR) will perform interviews with EO Koch and subcontractor

- personnel to verify wage rates
- Lien releases will be required from each subcontractor/vendor with each pay request
- A set of "red lines" (Record Drawings) needs to be updated and reviewed with the Airport's representative (RPR) each month prior to submittal of Pay Request.
- An updated construction schedule shall be provided each month prior to submittal of Pay Request.

### Airfield Electrical Requirements

The work performed by Air & Electrical Services shall meet the requirements and recommendations of applicable portions of the latest editions of the following laws, codes, and standards:

- FAA Advisory Circulars, Engineering Briefs and Orders
- OSHA 1910 & 1926
- NFPA 70, National Electrical Code
- NFPA 70E, Standard for Electrical Safety in the Workplace
- NFPA 101, Life Safety Code
- NFPA 409, Standard on Aircraft Hangars
- NFPA 780, Standard for the Installation of Lightning Protection Systems (UL 96, UL 96A)
- Applicable local building code
- ANSI C2, National Electrical Safety Code
- NEMA Standards (NEMA)
- Underwriter's Laboratories (UL)
- Institute of Electrical and Electronics Engineers (IEEE)

The Contractor is solely responsible for all issues related to the safety program & guidelines, and implementation of such programs and guidelines necessary to protect aircraft, passengers, crews, general public, Owner, Engineer, all workers and vehicles involved in their daily tasks.

**The series lighting circuit must always be complete before a regulator is energized. Normal circuit voltage is less than 5,000 volts; open circuit voltage can approach 10,000 volts. All personnel shall be instructed to protect the integrity of the lighting circuit. Turn off and lock out/tag out the regulator at the source before opening the circuit. Continuity of the circuit shall be checked before the regulator is reconnected and reenergized.**

The existing airfield circuiting has been shown on the plans based on available record drawings and other documentation. However, Air & Electrical Services shall be responsible for confirming the circuiting prior to performing any associated electrical work. Air & Electrical Services shall also be responsible for temporary connections (jumpers) that may be required to always keep the Runway 1-19 and Taxiway A edge lighting operational during construction. Air & Electrical Services is also encouraged to reach out to the Airfield Electrical Designer early in construction for any questions related to the details, specifications, or other requirements.

As the Authority's representative, we stand ready to assist with interpretation and clarification of the contract documents associated with this project. Should you have any questions or require additional information, please do not hesitate to call.

Sincerely,

**AVCON, INC.**



Craig Sucich, PE  
Vice President – Aviation

**RESOLUTION SAA 22-06**

**A RESOLUTION OF THE SEBRING AIRPORT  
AUTHORITY TO APPROVE AMENDMENT S22-04 TO  
THE 2021-2022 BUDGET.**

**WHEREAS,** The Sebring Airport Authority is required to have an operating budget; and

**WHEREAS,** said budget is to be used as a tool to project revenues, expenses, and reserves; and

**WHEREAS,** said budget is to be used as a control of costs and expenditures; and

**WHEREAS,** said budget can be amended from time to time by action of the Sebring Airport Authority Board of Directors;

**NOW, THEREFORE, BE IT RESOLVED BY A MAJORITY OF THE MEMBERS OF THE SEBRING AIRPORT AUTHORITY AS FOLLOWS:**

**SECTION 1.** The Sebring Airport Authority hereby approves the 2021-2022 Budget Amendment S22-04 as presented.

**SECTION 2.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 21<sup>st</sup> day of July 2022.

**SEBRING AIRPORT AUTHORITY**



By: \_\_\_\_\_

Mike Willingham, Ex. Director



# Executive Director's REPORT



## INSIDE

- Highlands Aviation and Aerospace Academy
- Sebring Airport Updates
- Bipartisan Infrastructure Legislation Projects
- Raceway News
- FAA Upsets the Applecart on eVTOL Certification



## HIGHLANDS AVIATION AND AEROSPACE ACADEMY UPDATE

This program is expanding to new levels for the 2022-23 school year. The addition of an Aeronautical Engineering Program in partnership with Embry Riddle Aeronautical University will bring 20 students to the airport in a new state-of-the-art computer lab, and another section of 20+ students at Sebring High school.

Aviation enrollments are full, drawing students from all three county high schools

with 38-40 students featuring the Aircraft Owners and Pilots Association (AOPA) High school Aviation and Aerospace Curriculum. We will also be exploring possible intern/work-study/ Co-op student placements for students with airport businesses.

We are also working on developing a partnership with the county Radio Control aircraft clubs to be involved with our program. In the past, we have had this arrangement

at Lake Placid High School and it proved to be very effective. It will support many of the concepts of robotic control and the emerging UAV (Unmanned Aerial Vehicle / Drones) industry.

Highlands Aviation and Aerospace Academy program has been identified as a “Best Practice” that demonstrates what an effective community partnership can accomplish.





## SEBRING AIRPORT UPDATES



### Building 22 Reroof

The re-roof work on Building 22 is ongoing. NTP was given to the Contractor in June. The work is on schedule and anticipated to be complete in August/September.



## BIPARTISAN INFRASTRUCTURE LEGISLATION (BIL)— PROJECT INFORMATION

Sebring Regional Airport is seeking funding through the FAA Bipartisan Infrastructure Bill (BIL).

A few of the projects that will be submitted for this funding are listed below with costs:

1. Airfield Drainage Rehabilitation/Reconstruction  
Design: \$1,200,000
2. Airfield Drainage Rehabilitation/Reconstruction  
Construction: \$12,000,000
3. Apron Rehabilitation/Reconstruction  
Phase 2: \$8,500,000

Projects that will be included, but do not yet have a budget are listed here as well:

1. Terminal Building Improvements
2. Fuel Farm Generator Replacement
3. Air Traffic Control Tower Rehabilitation
4. Terminal Vehicle Parking Lot and Lighting
5. Apron Lighting
6. Hayward Taylor Extension



Reported by Wayne Estes

## Plan to join several of Sebring International Raceway's most famous drivers and its management team on an exclusive and luxurious 7-night cruise on board the brand-new Celebrity Beyond.

Celebrity Beyond is the third ship in Celebrity's revolutionary Edge Series and will begin sailing in Europe in April before moving to Port Everglades in Florida. The seven-night December 2022 cruise will include amenities such as unlimited cocktails, beer, wine and other beverages, pre-paid gratuities, unlimited Wi-Fi and internet, exclusive sail-away party with drivers and track management, exclusive meet and

greet with drivers and management including question and answer sessions, autograph sessions, exclusive private dining experiences and other onboard and shore excursions with drivers and management only available to guests booking the special Sebring at Sea adventure. Cruise and Tour Supermarket is the only agency able to offer this exclusive trip. To secure special pricing and exclusive private events e-mail or call Cruise and Tour Supermarket at [celebrity@cruisesupermarket.com](mailto:celebrity@cruisesupermarket.com) or 800-232-7447.

Sebring fans who reserve the exclusive seven-night Sebring Raceway at Sea cruise on the brand-new Celebrity Beyond, Dec. 11-18, will receive even more special privileges and incentives than traditionally available on Celebrity Cruises. Sebring Raceway at Sea promises the best-ever kick off to any holiday season.

And for a very limited time, we are adding a pair of tickets to the 2023 SuperSebring weekend for every cabin reserved before June 30.

And as the late-night TV ads like to say, but wait, there's more. For those who reserve before June 30 also will receive 60 percent off a second guest, and Cutter and Buck polo shirts with the Sebring Raceway at Sea logo embroidered on them as another special bonus, no extra charge (limit two polos per cabin). [www.cruisesupermarket.com](http://www.cruisesupermarket.com)

By Robert Poole, Jr.

Both developers of electric vertical take-off and landing (eVTOLs) aircraft and potential operators were shocked at the end of May when the Federal Aviation Administration (FAA) shifted gears on how these new air vehicles are going to be certified. While some eVTOL startups are trying to downplay the implications, the result is likely to be a longer time frame for these new vehicles to gain all the approvals needed for them to be produced and operated.

Two main types of FAA certification are required for any commercial aircraft. One is called a type certificate, under which the agency agrees that manufacturer's design meets all requisite standards and is expected to be safe and airworthy. The other is an airline operating certificate, which requires the applicant to demonstrate that it has all the procedures and capabilities in hand to carry passengers safely. (There is also production certification, but that is less relevant to the just-announced change.)

Until now, just about everyone in the emerging eVTOL industry assumed that type certificates were to be handled under Part 23, the same regulation used to certify conventional commercial airliners. FAA would have attached special conditions to the Part 23 regs to account for the ability of eVTOLs to take off and land vertically. Instead, FAA has decided to define these new aircraft as "powered lift" vehicles to be certified under Part 21.17(b) special class rules.

As Graham Warwick reported in a detailed Aviation

Week article ("FAA's eVTOL Reset," May 30-June 12, 2022), FAA's Flight Standards division has wanted to go with the "powered lift" categorization because of its concerns that typical pilots would need specialized training to fly eVTOLs, all of which will initially have to be certified with onboard pilots, not automation. So one benefit of FAA's change in category is that the same "powered lift" approach will be used for both aircraft and operational

Warwick's article points out that there are no existing airworthiness standards under Part 21.17(b), so those will have to be created before any powered-lift aircraft can receive a type certificate. Likewise, for operating certificates, FAA plans to carry out a rulemaking to create a Special Federal Aviation Regulation for powered-lift operations, since current operating rules apply only to aircraft and helicopters, not to "powered lift" craft.

category (powered lift).

There are many more details in Warwick's three-page article, but the implications for Advanced Air Mobility are clear. It will take more years to certify the airworthiness of eVTOLs and to certify operating plans than is envisioned in any of the startups' business plans. That, added to the sudden rise in interest rates, will lead to significant changes in those business plans, and may well begin a shake-out of the



certification.

But industry scuttlebutt suggests mostly negative responses to the change. One of the likely results is that rosy scenarios presented to eVTOL investors about certification taking place over the next year or so and actual operations beginning as early as 2024 now appear to be very wide of the mark. And that has implications for battery developers, vertiport developers, and many other stakeholders.

Another important impact is that aircraft type certification in the United States will not easily translate to certification in Europe, and vice-versa. FAA's Part 21.17(b) is not recognized in Europe, and the European Union Aviation Safety Agency (EASA) is following a type certification process along the lines that FAA has just rejected—basically that eVTOLs are aircraft with various special conditions, rather than an entirely new

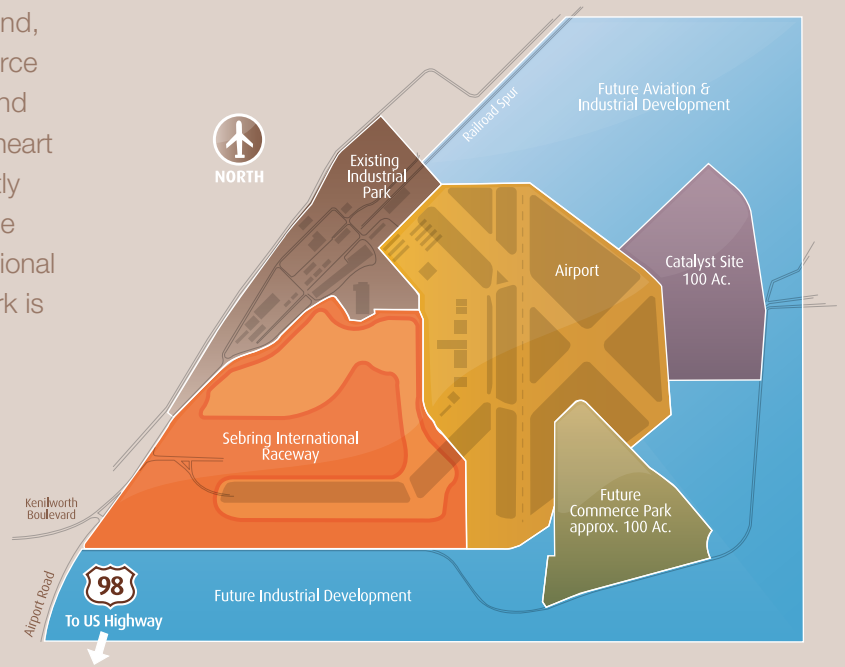
less-viable contenders. The same thing happened in the early days of aviation (and automobiles) when scores of entrepreneurs and investors thought they would get rich pioneering new modes of transportation. Fortunately, this process of creative destruction eventually led to viable companies with sound business models.

Sebring Regional Airport  
 128 Authority Lane  
 Sebring, Florida 33870  
[www.sebring-airport.com](http://www.sebring-airport.com)  
 863.655.6444

**With strategic access** to major markets by land, sea and air—Sebring Regional Airport and Commerce Park offers a wide range of business advantages and incentives to support your company’s future. In the heart of Central Florida, the 2,000-acre park is conveniently situated within a 150-mile radius of 85 percent of the state’s population. Already home to Sebring International Raceway, a premier sports car racing facility, the park is uniquely positioned to accelerate your business.

**SITE MAP**

- Future Development
- Catalyst Site
- Future Commerce Park
- Existing Industrial Park
- Airport
- Sebring International Raceway



**ACCELERATE YOUR BUSINESS'S POTENTIAL**

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Johnson D Craig</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>SAA CRA</i>
MAILING ADDRESS <i>1100 NANCEVILLE AVE</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <i>Sebring FL 33870</i>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
COUNTY <i>Highlands</i>	NAME OF POLITICAL SUBDIVISION: <i>SAA CRA</i>
DATE ON WHICH VOTE OCCURRED	MY POSITION IS:
	<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filling the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER' SINTEREST**

I, Craig Johnson, hereby disclose that on July 21, 2022, 20  :

(a) A measure came or will come before my agency which (check one)

- Inured to my special private gain or loss;
- Inured to the special gain or loss of my business associate, \_\_\_\_\_
- Inured to the special gain or loss of my relative, \_\_\_\_\_
- Inured to the special gain or loss of \_\_\_\_\_, by whom I am retained, or
- Inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Date Filed

July 21, 2022

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME McDevitt, Peter	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Sebring Airport Authority
MAILING ADDRESS P.O. Box 112	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Lake Placid, FL 3362	COUNTY Highlands
DATE ON WHICH VOTE OCCURRED July 21, 2022	NAME OF POLITICAL SUBDIVISION:  MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filling the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Peter McDevitt, hereby disclose that on July 22, 2022, 20    :

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of Mr. Koch, by whom I am retained; or have one of his properties listed for sale
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

July 21, 2022

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.